**E-Board Committee Meeting Minutes**

**February 6, 2012**

**4:00-5:30 p.m.**

In Attendance: Jim Howe, Cheyenne Roduin, Nolan Koreski, Heidi Shepherd, Jerry Peterson, Mark Waddington, Phil Snider, Joe Gryniuk, Stacie Chappell, Sue Kuestner

Absent: George Dalich, Margo Toner

Agenda:

* Prior Minutes approval
* Treasurers report
* Vice president members report Update for George concerning which faculty reside on which committees
  + Faculty to Participate on the Policies & Procedures Committee
  + other Committee obligations
* BoT Action report
* Nolan update on meeting with Part-Time faculty
* Bring suggestions from the members; Top 5 or 6 issues for federation and their priority (in relation to upcoming strategic planning)
* LMC report issues and actions - Jim

The meeting was called to order at 4:05PM.

* Last meeting minutes from 1-9-2012 approved
* Treasurer Report – Have new checks and caught up on dues. The account name will remain Lake Washington School District but the checks will reflect Lake Washington Institute of Technology. We still need to update the seal.
* VP report postponed until next meeting due to absence of VP
* **Off-Agenda discussion**: An ad hoc committee is needed to discuss solvency of Union and possible changes to fee structures (in question might be agency fee structure for full vs. Part-Time faculty or general rate increases across the board). There might be a need for a drive for more members. Purpose of this committee is to find options for union to stay solvent.
  + What does the union do for the members? What do you get with/from your union?

A change in fees would need a vote by members (upcoming vote in April) and followed up with letter to administration. Committee needs to look carefully at contract language and ATF guidelines. Look at what we want to have as an outcome? Need to educate union members of options with end purpose to vote in spring.

Mark, Heidi, Stacie, Jim will research the issues and report back. Goal is to have something ready by spring vote.

* BoT action report - International program is discussed. Concern about a branch campus in China where Jr. High students are getting 40-45 credits of transfer credits with no entry requirements. Intl program is circumnavigating the faculty contract. Development of new programs is supposed to be faculty driven and this wasn't. Needs to be brought up to BOT and we need to file a grievance with the administration. Nolan will let BOT know we have issues with the process and are looking at contract language.

Phil received verbal threat from student and administration knew of the students' erratic behavior and need to be on medication, but they let student be in class anyway. Phil filed incident report. Should be brought up at LMC and college council and see how we get it on the agenda. Nolan will bring this to BOT tonight. Will also mention how faculty responded to snow days and were generally successful in getting back on track and made up missed time. Nolan will also mention general purpose rooms are in short supply and we don't seem to be adding more space. Administration keeps snatching up space.

Nolan and George talked with president about governance issue and are working closer on this issue with him

Action Items:

Phil and Jim will bring safety concern to LMC.

Cheyenne get safety issue and the issue of non-faculty teaching credit bearing classes on College Council

Nolan and Phil work on grievance for China campus and faculty teaching there

Meeting adjourned around 5:25PM

Respectfully submitted,

Cheyenne Roduin